

Town of Wilbraham Meeting Notice

Committee Name: <u>Personnel Advisory Board</u>

Date of Meeting: Wednesday, April 5, 2017

Time of Meeting: 7:00 p.m.

Location of Meeting: Conference Room 1

Town Office Building,

240 Springfield St, Wilbraham, MA 01095

Posted by: Herta Dane, HR Coordinator

Date of posting: March 31, 2017

Posted as required by MGL Chapter 30A, Sections 18-25. Please note that Saturday, Sunday or holidays do not count in the 48 hour requirement

AGENDA -

- 1. Meeting Minutes of April 12, 2016
- 2. Old Business
 - Drug Free Workplace Policy
 - Travel Reimbursement Policy
 - Hiring Policy
- 3. New Business
 - Set Meeting Schedule
- 4. Adjournment